

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

May 21, 2024

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in person in the conference room of the Lakeshore Resource Network, located in Ludington, at 5:31 p.m. on Tuesday, May 21, 2024. Chairperson VanSickle presided.
2. Roll Call: The following members were present: Mary Always, Linda Baierl, Ron Bacon, Pat Bettin, Dr. Jennifer Branning, Kay Seng, Lucinda Shafer, Robert Walker, Clyde Welford, and Larry VanSickle. Absent: James Prince (excused) and Todd Dancz. A quorum was present. CMH staff members present were: Lisa Williams, Bethany Sherfinski, Ellen Plummer, Josh Snyder, Michele Condit, and Kelly Hein.
3. Introductions: Dr. Williams introduced Jonathan Ransom, our new Director of IT, Jane Shelton, Director of Finance, Kate Kunsy, Cost Accountant, Lesa Lloyd, Cost Accountant, and Mr. Hirschman from Rosland Prestige.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. Welford made the motion, seconded by Mrs. Bettin, that the West Michigan Community Mental Health Board of Directors approve the agenda as presented. The motion carried.
6. Conflict of Interest Question: Mr. VanSickle asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Financial Audit Report for Fiscal Year Ending 9/30/23: Mr. Hirschman highlighted the financial audit for the period ending 9/30/2023. In their opinion, the financial statements present fairly in all material aspects a clean audit. He reviewed the financial statements and noted we had a healthy fund balance. No deficiencies were identified in internal controls that the auditors consider to be material weaknesses. No issues with compliance as well.
8. Consent Agenda: Mr. Bacon made the motion, seconded by Mrs. Seng, to approve the item on the consent agenda:
 - 8.1 Minutes from the 4/16/24 WMCMH Board of Directors Meeting. The motion carried.
9. Governance Committee: Mr. Bacon reported that the Governance Committee is asking for a second reading and approval of the WMCMH Board Bylaws. It was noted no changes were made to the bylaws this year. Mrs. Bettin made the motion, seconded by Mrs. Seng, to approve the WMCMH Board Bylaws as presented. The motion carried.

Committee Assignment list update. Mr. Bacon reviewed the updated committee membership list. The board saw no issues with the new committee memberships appointed.
10. Executive Committee Meeting Report: Mr. VanSickle reported that the Executive Committee's report is available for review. There were no action items or questions from

the board.

11. Finance Committee Recommendation: Mr. Bacon reported that the Committee met last week and reviewed three contracts to bring to the full board for its approval. The majority are for standard specialized residential services. Expenditures are in addition to any contracts that were previously approved by the full board. The last is a contract for a recruitment agency for psychiatric and therapy services. Mr. VanSickle made the motion, seconded by Mrs. Bettin, to move the list of contracts to the full board for approval. The motion carried.

Ms. Sherfinski also reviewed a contract between \$20,000 and \$49,000 for informational purposes.

Mr. Bacon reviewed the capital equipment purchase. Mr. Bacon made the motion, seconded by Mrs. Seng. The motion carried. This was planned for this year but the cost for the door in Hart exceeded our original projection and thus is coming to the Board for approval as a capital expenditure now.

12. CCBHC Advisory Committee Meeting Report: Mrs. Seng reported that the Committee met last week and was provided with an overview of the status of the CCBHC-IA Grant and the CCBHC Demonstration. She noted the agency has a goal to serve approximately 638 individuals over the course of 4 years total for the grant. She also reviewed the agency's FY23/24 service goals, noting there is a target to serve 150 individuals and the agency is on track to meeting that goal. Mrs. Seng also discussed the IPP Indicators and the goals and performance for the grant and noted we are on track to meet all 4 goals.

Dr. Williams discussed the Quality Based Payment (QBP) metrics for Demonstration Years 1-3 in the CCBHC Demonstration and noted that WMCMH's estimated performance for Demonstration Year 2 (DY2) suggests that we have met all 5 goals but the DY2 official data from MDHHS won't be available until June 2024. For Demonstration Year 3-1st quarter we are above the target for all 7 QBP measures.

13. Health Integration and Clinical Services Report: Ms. Plummer highlighted that the Access team is now fully staffed. The team previously had been down at least 2 staff for the last 8 months. She also noted with upcoming changes in the CCBHC demonstration, crisis services will be expanding into some additional treatment modalities including Behavioral Health Urgent Care (BHUC).

Mr. Snyder highlighted that the third CIT Training (Crisis Intervention Training) with local law enforcement was completed in April. This is a 40-hour training to better equip local law enforcement on how to better engage with people with mental illness and substance use disorders in our community. He shared that there have been 22 law enforcement officers trained in our 3 training courses thus far and that the plan moving forward is to continue to provide two training sessions per year.

14. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial services report for the period ending March 31, 2024. She noted it is very similar to last month. No significant variances, still seeing 24-hour care services increase overall.

Ms. Sherfinski also reviewed the WMCMH Cash and Investments Report for Quarter Ending March 31, 2024, and noted it continues to look as it should.

Ms. Sherfinski reviewed one new policy for board member consideration regarding the

Deficit Reduction Act. She discussed that recent reviews have shown it was best to make it clear and spelled out under one policy. Mr. Bacon made the motion, seconded by Ms. Shafer, to approve the new policy as presented. The motion carried.

Chief Operations Officer's Report: Ms. Condit's highlighted the social media campaign that was recently rolled out called, "WMCMH Team Member Spotlight of the Month." She discussed that each month a different WMCMH Team Member will be highlighted and introduced on our social media sites. The post will also share their "why" for being a member of the WMCMH Team. In April we highlighted Taylor Haglund, a CSS Supports Coordinator Assistant. We've received excellent feedback on this post from both WMCMH team members and the community. She asked the board to be on the lookout for these social media posts.

15. Lakeshore Regional Entity Update: Dr. Bacon noted the LRE is still working on the contract for the LRE CEO. He also noted the CMH & LRE contract is delayed while the LRE incorporates the initial feedback and policy work that supports the new language.

Dr. Williams discussed that Lynne Doyle, who is the current CEO for Ottawa CMH, has announced her retirement. The CMH Board has appointed an interim CEO until a permanent replacement is identified. Dr. Michael Brashears, who was the Ottawa CMH CEO prior to Ms. Doyle, will be the interim effective May 20th.

Dr. Williams also shared that Chair VanSickle had appointed, O'Nealya Gronstal, Executive Director of the Lakeshore Food Club, to the LRE Board to replace Ron Sanders who has resigned after serving on the LRE Board since its inception. Ms. Gronstal's first official meeting will be tomorrow, 5/22/24.

16. CEO Report: Dr. Williams reported on the resolution being passed by CMHs and PIHPs regarding the state solution to Conflict Free Access and Planning. She discussed the concerns that were brought up by the majority of the CMH's in the state regarding the care for consumers and the disconnect between where a person receives their assessment and where they receive their treatment. She proposed a similar action for the Board to consider supporting a resolution where WMCMH board would express their opposition regarding the state's model. The WMCMH board unanimously approved the passage of the resolution. All members present signed the resolution.

Dr. Williams provided an update on public policy and noted the CCBHC legislation would be being presented soon in Lansing. The bulk of activities happening in the legislature right now pertain to budget. Additionally, there is a fair amount of advocacy by CCBHCs regarding MDHHS's recent announcement that they will change the CCBHC payment methodology again for DY4 (4 years, 4 separate payment methodologies) of the CCBHC demonstration.

17. Upcoming Committee Meetings:

- LRE Board Meeting – Wednesday, May 22nd at 1:00 in Muskegon
- Executive Committee – Monday, June 10th at noon in Ludington

18. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting:

19. Delegations, Communications and Expressions from the Community: There were none.

20. Executive Session: There was none.

21. Adjournment: With no additional business, Mr. Welford made the motion, seconded by Mrs. Shafer, to adjourn the West Michigan Community Mental Health Board of Directors at 6:45 p.m.

Kelly Hein
Recording Secretary

Larry VanSickle
Chairperson