

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

August 20, 2024

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in person in the Boardroom of the Harold E. Madden Building, located in Ludington, at 5:30 p.m. on Tuesday, August 20, 2024. Chairperson Larry VanSickle presided.
2. Roll Call: The following members were present: Mary Alway, Ron Bacon, Linda Baierl, Pat Bettin, Dr. Jennifer Branning, Kay Seng, Lucinda Shafer, Robert Walker, Clyde Welford, and Larry VanSickle. Absent: Jim Prince (excused) and Todd Dancz. A quorum was present. CMH staff members present were: Lisa Williams, Bethany Sherfinski, Ellen Plummer, Michele Condit, Josh Snyder, and Kelly Hein.
3. Introductions: There were none.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. Bacon made the motion, seconded by Ms. Alway, that the West Michigan Community Mental Health Board of Directors approve the agenda as presented. The motion carried via roll.
6. Conflict of Interest Question: Mr. VanSickle asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. Bacon made the motion, seconded by Ms. Alway, to approve the item on the consent agenda:
 - 7.1 Minutes from the 7/16/24 WMCMH Board of Directors Meeting. The motion carried.
8. Executive Committee Meeting Report: Mr. VanSickle reported that the Executive Committee's report is available for review. There were no action items or questions from the board.
9. Finance Committee Report: Mr. Bacon reported that the Committee did not meet but was forwarded a list of two contracts to review. Ms. Sherfinski stated that both contracts are for standard Specialized Residential settings that are expenditures in addition to existing contracts already approved. Mr. Bacon made the motion, seconded by Mr. Welford, to approve the list of contracts greater than \$50,000 as presented. The motion carried.

Mr. Bacon reported that the Committee reviewed the list of contracts between \$20,000 and \$49,999 for informational purposes.
10. CCBHC Advisory Committee Report: Mrs. Seng reported that the Committee met last week and was provided with an overview of the status of the CCBHC-IA Grant and the CCBHC Demonstration. She discussed that the agency has a goal to serve approximately 638 individuals over the course of 4 years total for the grant and the agency is on track to meeting that goal. She also reviewed the agency's FY23/24

service goals, noting there is a target to serve 150 individuals, and the agency is also on track to meeting that goal. Mrs. Seng also discussed the IPP Indicators and the goals and performance for the grant and updated that WMCMH has exceeded its targets for all 4 goals.

Ms. Seng discussed the Quality Based Payment (QBP) metrics for Years 1-3 in the CCBHC Demonstration and noted that WMCMH met the performance measures for Demonstration Year 2. She also discussed that WMCMH was the only CCBHC in the state who achieved all 7 QDP Measures and will receive a payment of roughly \$1.6 million. The board asked if there was a way to inform the 3 counties we serve on this outstanding achievement. Dr. Williams agreed with the suggestion and ensured that the county administrators of Mason, Lake, and Oceana counties, will receive a memo to share at their Commission meetings. Dr. Williams also mentioned a possible press release on the WMCMH social media page.

11. Healthcare Integration and Clinical Services Report: Mr. Snyder discussed the SOR (State Opioid Response), which is tied to funding to address the nationwide opiate problem. He noted the new Medication Assisted Treatment program in the Mason County Jail has officially launched and WMCMH is using a portion of the SOR 3 grant funds to purchase monthly injectable medications for people who enter the jail on MAT so their treatment can be continued. He noted the Injectable that lasts for 30 days, the prescriber is the local jail physician, and WMCMH jail staff provide other services such as therapy, peer counseling, release planning, etc. This is a voluntary program for inmates if they choose.

Ms. Plummer highlighted that we have added a new Access position within the agency, Hospital Liaison, which is starting in September. This new position focuses on ensuring quality discharge planning from inpatient and crisis residential units along with building positive working relationships with our other care providers to ensure high quality outcomes.

12. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial report through the period ending June 30, 2024. She discussed the revenue's largest variance is the local revenue, which is due to performance payment that we have not received yet. There is nothing unexpected to report at this time

Ms. Sherfinski reviewed the Cash and Investments Report for the period ending June 30, 2024. It is similar to last quarter. She noted we are seeing quite a bit of funds from interest in investments and most of the money is in T Bills as they have the best rates.

13. Chief Operations Officer's Report: Ms. Condit highlighted the Prioritization work as a Senior Management Team due to the 27 new initiatives, mandates, and requirements that our federal, state, and regional partners have rolled out. She noted that WMCMH does not have the resources or capacity to absorb all 27 of these at the same time so created a new schema to prioritize these items. The requirements being focused on will align with our existing strategic work and organizational projects. She discussed the expectation to have those prioritized items be completed by end of September with a monthly check in to evaluate and monitor the status of each. Dr. Williams noted this project work schema is something that has been much needed in our organization and was not an easy task. She thanked Ms. Condit for her hard work in creating a great model and thanked the senior management team for the time & efforts they contributed to the project.

14. Lakeshore Regional Entity Update: Mr. Bacon provided an update on the region. He noted there will be a new slate of LRE officers starting in September. Dr. Williams

reported that the CMH's & region are still working on a revised FY2024/2025 LRE & CMH contract where feedback is due by the end of this week. She briefed on the several hours that have taken place into to breaking down contract feedback. Dr. Williams is hopeful to have an update to the WMCMH board next month on the status of the negotiations.

15. CEO's Report: Dr. Williams shared it is time for our annual SWOT analysis for FY25 Strategic Planning. She asked the board for any volunteers to meet in September to support the organization's Strategic Planning efforts. Ms. Seng, Mrs. Bettin, Mr. VanSickle, and Mr. Bacon volunteered to participate and requested they meet directly before the Executive Committee meeting next month.

Dr. Williams discussed the CMHAM Purpose & Roles document. She discussed how this document shows a great grounding of principles to use as a tool for laws of the CMH system. She noted this will also be shared with any new WMCMH board members at orientation.

Dr. Williams shared the Brief generated by the NACO Mental Health Commission. The Brief highlighted the work that reflects the awareness of shifts in communities in community mental health treatment; specifically on policy reform, strengthening the mental health workforce, local crisis response systems, and mental health parity.

Dr. Williams briefly discussed public policy and noted it has been fairly quiet and anticipates more action when the election ends.

16. Upcoming Committee Meetings:

- LRE Board Meeting – Wednesday, August 23rd
- Executive Committee – Tuesday, September 10th.
- Finance Committee – to be scheduled in September

17. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting: They were none.

18. Delegations, Communications and Expressions from the Community: There were none.

19. Executive Session: There was none.

20. Adjournment: With no additional business, Ms. Bettin made the motion, seconded by Mrs. Seng, to adjourn the West Michigan Community Mental Health Board of Directors meeting. The meeting adjourned at 6:25 p.m.

Kelly Hein
Recording Secretary

Larry VanSickle
Chairperson