

**West Michigan Community Mental Health System**

**920 Diana Street**

**Ludington, MI 49431**

**REQUEST FOR PROPOSAL**

**Introduction:**

West Michigan Community Mental Health (WMCMH) is requesting bids for scheduled and as-needed janitorial services at the following location: **920 Diana Street, Ludington, MI 49431. This bid covers April 1, 2025-September 30, 2025. WMCMH** will be rebidding fora full 2-year contract in Spring 2025 which will cover October 01, 2025-September 30, 2027.

Proposal Deadline:

Completed proposals must be received no later than March 7, 2025. West Michigan Community Mental Health System will accept proposals via fax, mail or email (in PDF format). All proposals must be submitted to Beth Baker at: Fax (231)845-7095; Mail 920 Diana Street, Ludington, Michigan 49431; or Email at **ProviderContracts@wmcmhs.org**.

**NO LATE PROPOSALS WILL BE ACCEPTED**

**Request For Proposal Timelines**

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| --- | --- |
| 02/21/2025 | RFP Posted |
| 03/05/2025 | Final Date Written Questions Accepted |
| 03/07/2025 | Responses to Written Questions Provided |
| 03/21/2025 | Proposals are Due |
| 03/28/2025 | Notify all Providers of the status of award/award contract to selected bidder/provider |

**PROPOSAL SPECIFICATIONS**

If there are any questions regarding the following specifications, please contact: Beth Baker at ProviderContracts@Wmcmhs.org

**WMCMH does not discriminate based on race, national origin, color, culture, age, sex, gender or gender identity, sexual orientation, physical or emotional disability, religion or spiritual belief, social supports, marital status, inability to pay, socioeconomic status, or Medicaid, Medicare, or CHIP status.**